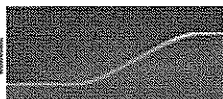


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From : <Judyart23@aol.com>

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Sent : Wednesday, June 1, 2005 10:28 PM

To : bigkahunadf@hotmail.com, Judyart23@aol.com

Subject : Fwd: No SubjectDEBBIE FSA MODEL POLICY

In a message dated 4/1/05 2:58:37 PM, Frark writes:

Mrs Pardo:

Thank you for the inquire. I am happy to include the policy in this email. Again, this is newly evolved and forwarded to Sheriffs for implementation or modification of any existng policy, as they determine to be necessary.

The Police Chiefs adopted the identical language. Sgt. David Folsom is the representative of the Chief's Association with whom I worked on this issue. I don't know his number but he can be reached through the Tallahassee Police Department.

Frank Messersmith

**Re: Florida Sheriffs Association Draft Model Policy:
Next of Kin Notice**

NEXT OF KIN NOTIFICATION**PURPOSE:**

This directive provides guidelines for notifying the next of kin of decedents whose death is believed to have been caused by: criminal activity, accident, suicide, suspicious or unusual circumstances or use of controlled substance or poison.

A. Public citizen notification within county where death occurred:

(1) Death notification shall be made to the next of kin in person and not by telephone.

(2) Timeliness in notification is essential. It is imperative that the immediate family or next of kin be notified prior to learning of the situation from outside sources such as the news media. The name of the deceased must never be released to the media before immediate survivors are notified. If the media already has the name, the media should be requested to withhold this information, pending notification of next of kin.

(3) Notifications involving death will be accomplished in such a

manner as to cause the least discomfort possible to the individual notified.

(4) Once a death notice is received, it must be verified. Upon determination that the notice is legitimate, supervision or communications will assign or dispatch a deputy to insure professional, compassionate notification.

(5) The supervisor or deputy may decide to contact and utilize the Sheriff's Office chaplain, psychologist or victim's advocate.

(6) At scenes where the victim is deceased and family members are present, next of kin notification will be handled by the ranking officer in charge of the scene.

(7) When the victim is incarcerated within the Corrections Division, the next of kin notification will be the responsibility of the assigned homicide officer.

(8) Notification at the residence:

(a) Ask to be admitted to the house. Never make a death notification on the doorstep.

(b) Gather everyone in the house and ask them to sit down. It is the responsibility of the officer making the notification to ensure the next of kin is accompanied at the time of notification.

(c) Inform them slowly and clearly of the information you have regarding the cause of death, however, if the cause is unknown the officer should not speculate, but may explain that the cause is presently unknown. If known, the officer may provide the date, time and location of the death and whereabouts of the body.

(d) Notifications involving a death relative to a criminal investigation will be made only upon the approval of the officer in charge of the investigation or the unit supervisor.

(e) Any number of reactions from family members, including hysteria, shock, anger, fainting, or physical violence should be expected by the notifying officer. Consequently, victim advocates and/or assistance from department chaplain or other officers may be utilized to convey or assist in the notification process.

(9) Notification at place of business:

(a) Meet with the next of kin's supervisor or manager first before meeting with the next of kin.

(b) Arrange to meet with the supervisor in a conference room or other area away from other employees and always away from the next of kin's work area. Inform them slowly and clearly of the information regarding the death as described above in 9(c).

(c) Offer to summon another family member, friend, clergy or other person. Offer to remain until the arrival of the person summoned.

(10) If the next of kin desires the Sheriff's Office to notify other

family members, the notifying officer shall obtain their names and addresses.

(11) Under no circumstances should the next of kin be abandoned if they are elderly, alone or severely distraught. It may be necessary to summon medical help.

B. Public citizen notification outside county where death occurred:

(1) The notifying officer shall make a request to a law enforcement agency within the jurisdiction where the next of kin is located to make the notification in person. Telephone requests to the other law enforcement agencies shall be confirmed by teletype to that agency.

(2) The assigned officer should obtain the names of relatives to contact from immediate supervisors or from agency records.

(3) The agency making the notification shall be requested to confirm by teletype or other satisfactory means that the notification has been made.

(4) Each situation has unique circumstances. The officer will handle each case in the most effective and compassionate manner available at the time and in those particular circumstances.

(5) All attempts to contact the victim's family shall be noted in writing.

Peace, Love & Happiness,
Jude

<http://www.contactnextofkin.com>
<http://hometown.aol.com/judyart23>
<http://www.galleryonvirginia.com>

'Just because you don't see it, doesn't mean it isn't there. Sometimes you need to go in-between to get a better view.'

From: <Frark@aol.com>
To: Judyart23@aol.com
Subject: Re: No Subject
Sent: Friday, April 1, 2005 1:58 PM

Mrs Pardo:

Thank you for the inquire. I am happy to include the policy in this email. Again, this is newly evolved and